

**QUOTA INTERNATIONAL OF MASSILLON
PAY OUT REQUEST**

AMOUNT OF CHECK: \$ _____

CHECK PAYABLE TO: _____

TO BE SENT TO: _____

FOR: _____

REQUESTED BY: _____ CHAIRPERSON

PLEASE CHECK THE APPROPRIATE ACCOUNT THAT THIS REQUEST SHOULD BE CHARGED TO AND ATTACH ALL INVOICES

- | | |
|---|--|
| <input type="checkbox"/> Dues – Regional | <input type="checkbox"/> Donations |
| <input type="checkbox"/> Dues – International | <input type="checkbox"/> Gifts – Quotarian/Volunteer of Year |
| <input type="checkbox"/> Dues – Community | <input type="checkbox"/> Gifts - other |
| <input type="checkbox"/> Fundraiser – Auction | <input type="checkbox"/> Professional fees - Website |
| <input type="checkbox"/> Fundraiser – Reverse Raffle | <input type="checkbox"/> Professional fees - Accounting |
| <input type="checkbox"/> Fundraiser – Hand in Hand | <input type="checkbox"/> Professional fees - Bookkeeping |
| <input type="checkbox"/> Fundraiser – other | <input type="checkbox"/> Meals |
| <input type="checkbox"/> Convention/Conferences – International | <input type="checkbox"/> Storage rental |
| <input type="checkbox"/> Convention/Conferences – Regional | <input type="checkbox"/> Postage |
| <input type="checkbox"/> Committees – Social | <input type="checkbox"/> Postage/P.O. Box rental |
| <input type="checkbox"/> Committees – Membership | <input type="checkbox"/> Pins & Badges |
| <input type="checkbox"/> Committees – Sunshine | <input type="checkbox"/> Tax return fee |
| <input type="checkbox"/> Committees – Funfest | <input type="checkbox"/> Roster |
| <input type="checkbox"/> Insurance – Bond | <input type="checkbox"/> Office supplies |
| <input type="checkbox"/> Insurance – Liability | <input type="checkbox"/> Speaker fees |
| <input type="checkbox"/> Service Project – Scholarship | <input type="checkbox"/> Other |
| <input type="checkbox"/> Service Project – Speech & Hearing | <input type="checkbox"/> CampUS |
| <input type="checkbox"/> Service Project – Disadvantaged Women/Children | |

CHECK# _____

DATE PAID: _____